

ALAGAPPA UNIVERSITY

State University/ A+ Grade by NAAC (CGPA: 3.64)/ A+ Grade by
NAAC(CGPA:3.64) in the 3rd Cycle/ Category -I University by
MHRD-UGC

DIRECTORATE OF COLLABORATIVE PROGRAMMES



PG Diploma in School Counselling

Regulations and Syllabus

[For those who join the Course in July 2023 and after]

CHOICE BASED CREDIT SYSTEM

Content

S.No	Content	Page No.
1	Course Regulations	1
2	Course Structure	10
3	Syllabus	12
4	Semester I	13
5	Semester II	21

COURSE REGULATIONS

Name of the Institution: **MS Chellamuthu Institute of Mental Health and Rehabilitation**

Mission of the Institution:

Develop competent, confident and compassionate mental health professionals to lead the mental health care movement in India.

Name of the Subject Discipline: PG Diploma in School Counselling Programme of Level:

1. Choice-Based Credit System

A Choice-Based Credit System is a flexible system of learning. This system allows students to gain knowledge at their tempo. Students shall decide on electives from a wide range of elective courses offered by the Departments/institutions in consultation with the committee. Students undergo additional courses and acquire more than the required number of credits. They can also adopt an inter-disciplinary and intra-disciplinary approach to learning, and make the best use of the expertise of available faculty.

2. Programme

“Programme” means a course of study leading to the award of a degree in a discipline. PGDSC is a postgraduate diploma programme and the duration is one year spread over two semesters.

3. Courses

‘Course’ is a component (a paper) of a programme. Each course offered by the Department is identified by a unique course code. A course contains lectures/ tutorials/laboratory work/seminars/project work / practical training/report writing /Viva- voce, etc, or a combination of these, to meet effective teaching and learning needs.

4. Credits

The term “Credit” refers to the weightage given to a course, usually about the instructional hours assigned to it. Normally in each of the course’s credits will be assigned based on the number of lectures/tutorials/laboratory and other forms of learning required to complete the course contents in a 15-week schedule. One credit is equal to one hour of lecture per week. For laboratory/field work one credit is equal to two hours.

5. Semesters

An academic year is divided into two Semesters. In each semester, courses are offered in a minimum of 15 teaching weeks and the remaining 3-5 weeks are to be utilized for conduct of examination and evaluation purposes. Each week has 30 working hours spread over 5 days a week.

6. Departmental/institutional committee

The Departmental/Institutional Committee consists of the faculty of the Department/institution. The committee shall be responsible for admission to all the programmes offered by the Department including the conduct of entrance tests, verification of records, admission, and evaluation.

The committee determines the deliberation of courses and specifies the allocation of credits semester-wise and course- wise. For each course, it will also identify the number of credits for lectures, tutorials, practicals, seminars, etc. A teacher offering a course will also be responsible for maintaining attendance and performance sheets (CIA -I, CIA-II, assignments, and seminar) of all the students registered for the course.

7. Programme Education Objectives- (PEO) Minimum 5 objectives are required

PEO-1	Understand the importance of School Counseling
PEO-2	Understand psychopathology
PEO-3	Understand the management of Mental disorders
PEO-4	Develop counselling competence.
PEO-5	Develop a perspective on field realities and the best practices in school counseling.

8. Programme Specific Objectives-(PSO)- Minimum 5 objectives are required

PSO-1	Understand and appreciate the importance of making school counseling, an integral part of school system..
PSO-2	Develop a biopsychosocial perspective about mental disorders.
PSO-3	Understand the bio-psycho-social management of mental disorders .
PSO-4	Domain clarity about the role played by the school counselor.
PSO-5	Develop the skills to provide basic psychosocial support.

9. Programme Outcome-(PO) - Minimum 10 objectives are required

By completing the program, students will have:

PO-1	Understood the importance of school counseling
PO-2	Developed clarity about the management of mental disorders by analyzing the existing practices.
PO-3	Understood the role played by school counselors in finding solutions to mental health problems.
PO-4	Holistic understanding of mental health problems by field investigations.
PO-5	Updated knowledge of the latest approaches in the promotion of mental health.
PO-6	Become sensitive to the concerns of all the stakeholders.
PO-7	Imbued the value of compassion towards people with mental health problems.
PO-8	Understood the importance of ethical practices in establishing credibility.
PO-9	Become appreciative of team work in addressing the concerns of students and in improving their academic performance.
PO-10	The knowledge of the communication tools to promote the holistic wellbeing of the stakeholders.

10. Programme Specific Outcome-(PSO) - Minimum 5 objectives are required

By completing the program, students will be able to:

PSO-1	Appreciate the need and importance of school counseling
PSO-2	Communicate well about the importance of school counseling as a tool to empower students.
PSO-3	Provide psychosocial support to the students in distress.
PSO-4	Practice compassion.
PSO-5	Uphold the value of ethics in practice.

11. Eligibility for admission

A candidate who has passed any UG degree from any University/college is eligible for admission to the P.G Diploma in School Counselling programme

12. Minimum Duration of Programme

The programme is for one year. One year shall consist of two semesters viz. Odd and Even semesters. Odd semesters shall be from June / July to October / November and even semesters shall be from November / December to April / May.

In each semester, there shall be 90 working days consisting of 6 teaching hours per working day (5 days/week).

13. Medium of instruction

The medium of instruction is English

14. Teaching Methods

The classroom teaching would be through conventional lectures, the use of OHP, PowerPoint presentation, and novel innovative teaching ideas like television, smart board, and computer-aided instructions. Periodic field visit enables the student for gathering practical experience and up-to-date industrial scenario. Student seminars would be arranged to improve their communicative skills.

The periodic test will be conducted for students to assess their knowledge. Slow learners would be identified and will be given special attention by remedial coaching. Major and electives would be held in the Department and for Non-major electives students have to undertake other subjects offered by other departments.

15. Components

A PG Diploma programme consists of several courses. The term “course” is applied to indicate a logical part of the subject matter of the programme and is invariably equivalent to the subject matter of a “paper” in the conventional sense. The following are the various categories of the courses suggested for the PG Diploma programme.

Core courses (CC) - “Core Papers” means “the core courses” related to the programme concerned including practicals and project work offered under the programme and shall cover core competency, critical thinking, analytical reasoning, and research skill.

F. Internship

The students shall undergo Internship in reputed organizations minimum of two weeks to acquire clinical knowledge. The student has to find an Institution related to their discipline in consultation with the faculty in charge/Mentor and get approval from the Head of the Department and Departmental Committee before going for an internship.

Format to be followed for Internship report

The format /certificate for the internship report to be followed by the student is given below

Title page

Title of internship report

Internship report submitted in partial fulfilment of the requirement for the _____ of
degree in _____

By (Student Name)
(Register Number) University Logo

Department of -----

Institute name & address

(Year)

Format of certificate

(Faculty in charge)

This is to certify that the report entitled “ _____ ”
submitted to ----- in partial fulfilment for the ----- of ----- in -----
by Mr/Miss----- (Reg No:-----) under my supervision. This is based on the work
carried out by him/her in the organization M/S --. This Internship report or any part of this
work has not been submitted elsewhere for any other degree, diploma, fellowship, or any other
similar record of any University or Institution.

Research Supervisor

Place:

Date: _____

(HOD)

This is to certify that the Internship report entitled “ ” submitted by Mr/Miss.------(Reg No:-----) to the -----, in partial fulfilment for the award of the ----- of Science in ----- is a bonafide record of the Internship report done under the supervision of -----, Assistant Professor, Department of -----, and the work carried out by him/her in the organization M/S -----. This is to further certify that the thesis or any part thereof has not formed the basis of the award to the student of any degree, diploma, fellowship, or any other similar title of any University or Institution.

Head of the Department

Place:

Date: _____

(Company supervisor or Head of the Organization)

This is to certify that the Internship report entitled “ ” submitted to----- in partial fulfilment for the -----in by Mr/ Miss----- (Reg No) under my supervision. This is based on the work carried out by him/her in our organization M/S ----- for the period of--. This Internship report or any part of this work has not been submitted elsewhere for any other degree, diploma, fellowship, or any other similar record of any University or Institution.

Supervisor or In charge

Place:

Date: _____

(Student Declaration)

I hereby declare that the Internship Report entitled “ _____ ” submitted to the _____ for the award of the _____-in _____ has been carried out by me under the supervision of _____, Assistant Professor, Department of _____, _____, _____,--. This is my original and independent work carried out by me in the organization M/S _____ for the period of _____ and has not previously formed the basis of the award of any degree, diploma, associateship, fellowship, or anyother similar title of any University or Institution.

(_____)

Place:

Date: _____

Acknowledgment Content as follows:

Chapter No.	Title	Page No.
1	Introduction	
2	Aim and Objectives	
3	Organization profile/details	
4	Methods/Work	
5	Observation and knowledge gained	
6	Summary and outcome of the Internship study	
7	References	

No. of copies of the internship report

The candidate should prepare three copies of the internship /report and submit the same for the evaluation of examiners. After evaluation, one copy will be retained in the department library, one copy will be retained by the guide and the student shall hold one copy.

Attendance

Students must have earned 75% of attendance in each course for appearing on the examination. Students who have earned 74% to 70% of attendance need to apply for condonation in the prescribed form with the prescribed fee. Students who have earned 69% to 60% of attendance need to apply for condonation in the prescribed form with the prescribed fee along with the Medical Certificate. Students who have below 60% of attendance are not eligible to appear for the End Semester Examination (ESE). They shall re-do the semester(s) after completion of the programme.

Examination

The examinations shall be conducted separately for theory and practicals to assess (remembering, understanding, applying, analyzing, evaluating, and creating) the knowledge required during the study. There shall be two systems of examinations viz., internal and external examinations. The internal examinations shall be conducted as Continuous Internal Assessment tests I and II (CIA Test I & II).

A. Internal Assessment

The internal assessment shall comprise a maximum of 25 marks for each course. The following procedure shall be followed for awarding internal marks.

Theory - 25 Marks

Sr. No	Content	Marks
1	Average marks of two CIA Test	15
2	Seminar/group discussion/quiz, etc.,	5
3	Assignment/field trip report/case study reports	5
	Total	25

Practical - 25 Marks

Sr. No	Content	Marks
1	Average marks of two CIA tests (Practical) Experiments –Major, Minor, and Spotter	15
2	Observation notebook	10
	Total	25

Internship - 25 Marks (assess by Guide/In charge/HOD/supervisor)

Sr. No.	Content	Marks
1	Presentation	15
2	Progress Report	10
	Total	25

A. External Examination

- ❖ There shall be examinations at the end of each semester, for odd semesters in October / November; for even semesters in April / May.
- ❖ A candidate who does not pass the examination in any course(s) may be permitted to appear in such failed course(s) in the subsequent examinations to be held in October / November or April / May. However, candidates who have arrears in practical shall be permitted to take their arrear Practical examination only along with regular practical examination in the respective semester.
- ❖ A candidate should get registered for the first-semester examination. If registration is not possible owing to a shortage of attendance beyond the condonation limit / regulation prescribed OR belated joining OR on medical grounds, the candidates are permitted to move to the next semester. Such candidates shall re-do the missed semester after completion of the programme.
- ❖ For the internship, the maximum mark will be 50 marks for project report evaluation and for the Viva-Voce it is 25 marks.
- ❖ Viva-Voce: Each candidate shall be required to appear for the Viva-Voce Examination (in defense of the Dissertation Work/internship)

Passing minimum

- A candidate shall be declared to have passed each course if he/she secures not less than 40% marks in the End Semester Examinations and 40% marks in the Internal Assessment and not less than 40% for UG and PG 50% in the aggregate, taking Continuous assessment and End Semester Examinations marks together.
- The candidates not obtained 50% in the Internal Assessment are permitted to improve their Internal Assessment marks in the subsequent semesters (2 chances will be given) by writing the CIA tests and by submitting assignments.
- Candidates, who have secured the pass marks in the End-Semester Examination and the CIA but failed to secure the aggregate minimum pass mark (E.S.E + C I.A), are permitted to improve their Internal Assessment mark in the following semester and/or in University Examinations
- A candidate shall be declared to have passed the Project Work if he /she gets not less than 40% in each of the Project Report and Viva-Voce and not less than 40 % UG and in PG 50% in the aggregate of both the marks for Project Report and Viva-Voce.

A candidate who gets less than 40% for UG and PG 50% in the Project Report must resubmit the Project Report. Such candidates need to take again the Viva-Voce on the resubmitted Project.

Each student should have taken 16 credits as a core course, 20 credits for practicalsthus totaling 36 credits required to complete the diploma course.

COURSE STRUCTURE

970 - PG Diploma in School Counselling - Course Structure

	Course Code	Title of the Paper	T/P	Cr.	Hrs./ Week	Max. Marks			
						Int.	Ext.	Total	
Sem I	97011	School ecosystem	T	4	4	25	75	100	
	97012	Psychopathology of childhood and adolescence.	T	4	4	25	75	100	
	97013	Psychological assessment I	P	5	10	25	75	100	
	97014	Internship	I	5	10	25	75	100	
		Library		-	2	-	-	-	
		Total			18	30	100	300	400
Sem II	97021	Fundamentals of Counselling	T	4	4	25	75	100	
	97022	Behaviour modification	T	4	4	25	75	100	
	97023	Psychological assessment II	P	5	10	25	75	100	
	97024	Internship	I	5	10	25	75	100	
		Library		-	2	-	-	-	
		Total			18	30	100	300	400
		Grand Total			36	60	200	600	800

Approved on B.O.S conducted on 01.09.2023

970 - PG Diploma in School Counselling

(2023 Onwards)

I - SEMESTER					
Course Code	97011	School Ecosystem	T	Credits: 4	Hours/ Week:4
Objectives	<ol style="list-style-type: none"> 1. To understand the importance of the school ecosystem in the process of learning. 2. To develop the competence to drive academic performance. 3. To assess the academic performance of students and analyse the concepts behind positive discipline 4. To develop the potential to inculcate child friendly practices in school 5. To educate the rights of children and right to education 				
Unit - I	School – Concept, Role, and its importance, School as a System. Concept of Education, Trends and Challenges in Education. School Environment- Physical and Psychosocial and its importance in Education. School performance - Concept, Drivers, Measurement, and challenges.				
Unit - II	Stakeholders - Concept and its importance, Types of Stakeholders, Role of Stakeholders, Stakeholders Participation, Challenges involved in the participation. Academic Performance - Concept, Indicators, Drivers of Academic Performance, Issues relating to the performance, and Strategies to enhance the Academic Performance.				
Unit - III	Positive Discipline - Concept of Discipline, Issues relating to Discipline, Concept of Positive Discipline and its Importance, Building blocks of Positive Discipline. Child-friendly school: Concept and its Importance, Child-friendly practices. Parent Teacher Association: Objectives, Roles of this Association, Challenges involved in the partnership, and Strategies to improve the functioning of the Association.				
Unit - IV	School Mental Health Programme - Objectives, Process, Practices and Challenges. Role of Stakeholders in the implementation of School Mental Health Programme				
Unit - V	Rights Of Children - Concept of Rights and Duty, United Nations Convention on the Rights of Children (UNCRC), Rights of Children, Rights Violations, Role of Stakeholders in the promotion and protection of the rights of Children. Right to Education - Objectives, Salient Features of the act, and the Challenges involved in the implementation of the Act (2009).				
References and Text Books:					
<ol style="list-style-type: none"> 1. UNICEF. (2006). Child Friendly School, New York. 2. Digumarti Bhaskara Rao (2005). Issues in School Education, New Delhi. Discovery Publishing House. 3. Kolekar Gopal. (2013). How Should the Indian Education Be? Belgaum, Kolekar Gopal Rayappa. 4. Nelsen Jane and Lott Lynn. Positive Discipline in the Class room, New York, Three rivers Press. 5. Sharma Rashmi & Rama Chandran Vimala. (2009). The Elementary Education System in India, (Exploring institutional Structures Processes & Dynamics), London, Routledge (Taylor & Francis Group). 					
Web sources :					
https://files.eric.ed.gov/fulltext/ED604388.pdf https://www.unicef.org/child-rights-convention/convention-text-childrens-version https://onlinecourses.swayam2.ac.in/cec21_ed14/preview					

Course Outcomes

On completion of the course, students will have

CO1	Understanding of the importance of the school ecosystem in the process of learning.	K1, K2
CO2	Understanding of the importance of the stakeholders in the school ecosystem based on the analysis of the concepts and challenges involved in stakeholders participation.	K1, K2, K4
CO3	Competence to assess academic performance and inculcate positive discipline techniques	K2, K4, K5
CO4	Potential to create child friendly school and clear out the challenges in the way of creating the positive environment	K4, K5, K6
CO5	Understanding of laws such as right to education and right for children and have the ability to voice out if basic rights are compromised	K1, K3

Mapping Course Outcome vs Programme Outcomes

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S(3)	S(3)	S(3)	L(1)	L(1)	M(2)	M(2)	M(2)	M(2)	L(1)
CO2	S(3)	S(3)	S(3)	M(2)	M(2)	M(2)	M(2)	M(2)	M(2)	M(2)
CO3	L(1)	L(1)	L(1)	S(3)	S(3)	M(2)	M(2)	M(2)	M(2)	S(3)
CO4	L(1)	L(1)	L(1)	M(2)	M(2)	S(3)	S(3)	S(3)	S(3)	M(2)
CO5	S(3)	S(3)	S(3)	L(1)	L(1)	M(2)	M(2)	M(2)	M(2)	L(1)
W.Av	2.2	2.2	2.2	2.2	1.8	2.2	2.2	2.2	2.2	1.8

Mapping Course Outcome Vs Programme Specific Outcomes

CO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S(3)	L(1)	L(1)	M(2)	M(2)
CO2	S(3)	M(2)	M(2)	L(1)	L(1)
CO3	L(1)	M(2)	S(3)	M(2)	M(2)
CO4	M(2)	S(3)	S(3)	M(2)	M(2)
CO5	M(2)	M(2)	M(2)	S(3)	S(3)
W.Av	2.2	2	2.2	2	2

970 - PG Diploma in School Counselling**(2023Onwards)****SEMESTER -I**

Course Code	97012	Psychopathology of childhood and adolescence	T	Credits:4	Hours/Week:4
Objectives	<ol style="list-style-type: none"> 1. To understand the common mental health problems of Children and Adolescents. 2. To understand the concepts of developmental psychology to analyse the psychopathology across lifespan 3. To educate the adversities faced by adolescence which leads to potential mental health disorder 4. To understand the mental health disorder that is more prevalent in the adolescent period 5. To advocate the mental health programmes carried out in school premises and the role of stakeholders 				
Unit - I	Psychopathology - Concept, Causes and Consequences. Classification of Mental disorders – ICD 11, DSM- V. Prevalence of Mental disorders. International and National Scenario, Models of Mental disorders, Burden of Mental Disorders.				
Unit - II	Understanding Human Brain – Structure and functions of Brain, Role of Neurons and Neurotransmitters, Changes in Brain and its impact. Examination of the Person with Mental Illness – Importance of Interview, Skills in Interviewing, Case history taking and Mental Status Examination .				
Unit - III	Childhood Disorders: Mental Retardation, Pervasive Developmental Disorders, ADHD, Learning and Motor Skills Disorders, Communication disorder - Epidemiology, Etiology, Diagnosis, Management and its Outcome.				
Unit - IV	Eating and Sleep Disorders – Eating disorder – Anorexia Nervosa, Bulimia Nervosa and Binge Eating Disorders. Sleep Disorders – Insomnia, Hypersomnia, Breathing related Disorder, Nightmare and Sleep walking disorders - Epidemiology, Etiology, Diagnosis, Management and its Outcome.				
Unit - V	Substance use disorder - Concept of use, misuse, abuse and addiction, Alcohol, Caffeine, Nicotine, Opioid, Cannabis, Inhalants related mental disorders - Epidemiology, Etiology, Diagnosis, Course , Management and its Outcome.				
References and Text Books:					
<ul style="list-style-type: none"> • Feldman S. Robert. (2007). Understanding Psychology, New Delhi, Tata McGraw-Hill Publishing Company Ltd. • Mikhail Buyanov. (1989). Child Psychiatry & you, Moscow, Mir Publishers. • Nancy J. Cobb (2000). Adolescence continuity, change and diversity, Los Angeles, California State University. • Sadock and Kaplan (2007). Synopsis of Psychiatry, Wolters Kluwer. • Thackery Ellen and Harois Madeline (2003), The Gale Encyclopedia of Mental Disorders, New York, Gale Group, Inc. • Fishchhoff I. Baruch (2001), Adolescent risk and vulnerability -concepts and Measurement, Washington, National Academic Press. 					

Webresources :

<https://www.ncbi.nlm.nih.gov/books/NBK361938/>

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC8106413/#:~:text=As%20per%20the%20WHO%2C%5B12.stakeholders%20at%20all%20the%20stages%20>

Course Outcomes

On completion of the course, students will have

CO1	Understanding of the common mental health problems of children and adolescents.	K1, K2
CO2	Understanding the concepts of developmental psychology to analyse the psychopathology across lifespan	K1, K2, K4
CO3	Knowledge about the adversities faced by adolescence which leads to potential mental health disorder	K1, K2
CO4	Understanding of the mental health disorder that is more prevalent in the adolescent period and have the ability to diagnose and implement the management strategies	K4, K5
CO5	Knowledge about the importance of stakeholder in school mental programmes on the basis of analysis of process and practices	K1, K2

Mapping Course Outcome vs Programme Outcomes

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S(3)	S(3)	S(3)	L(1)	L(1)	M(2)	M(2)	M(2)	M(2)	L(1)
CO2	S(3)	S(3)	S(3)	M(2)	M(2)	L(1)	L(1)	L(1)	L(1)	M(2)
CO3	S(3)	S(3)	S(3)	L(1)	L(1)	M(2)	M(2)	M(2)	M(2)	L(1)
CO4	M(2)	M(2)	M(2)	S(3)	S(3)	M(2)	M(2)	M(2)	M(2)	S(3)
CO5	S(3)	S(3)	S(3)	S(3)	S(3)	L(1)	L(1)	L(1)	L(1)	S(3)
W.Av	2.8	2.8	2.8	2	2	1.6	1.6	1.6	2	2

Mapping Course Outcome Vs Programme Specific Outcomes

CO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S(3)	M(2)	M(2)	L(1)	L(1)
CO2	S(3)	M(2)	S(3)	L(1)	L(1)
CO3	M(2)	L(1)	L(1)	M(2)	M(2)
CO4	S(3)	M(2)	M(2)	S(3)	S(3)
CO5	S(3)	M(2)	S(3)	M(2)	M(2)
W.Av	2.8	1.8	2.2	1.8	1.8

I - SEMESTER					
Course Code	97013	Psychological Assessment I	P	Credits:5	Hours/Week: 10
Objectives	<ol style="list-style-type: none"> 1. To understand the importance of psychometrics in diagnosis 2. To develop the necessary competence to administer and interpret various psychological tools. 3. To gain insight regarding various psychological tools 4. To gain the understanding about the application of the tools. 5. To make use of the appropriate psychological tool by analysing the context of need. 				
	<p>Psychological tests from the following areas (One from Each area) will be identified and students will be exposed to the administration of the selected tests. Practical Examination will be conducted by the Institute as per the Guidelines of the University.</p> <ol style="list-style-type: none"> 1. Intelligence 2. Memory 3. Interest 4. Job satisfaction 5. Psychiatric rating scale 6. Assessment for children and adolescent 				

References and Text Books

Cronbach, L.J (1972), Essentials of Psychological Testing, New Delhi, Prentice Hall.

Udai Pareek.T (2006), Handbook of Psychological and Social Instruments, New Delhi, Concept Publishing House. Woodworth R.S. and Schlosberg,(1981), Experimental Psychology, New Delhi, Tata McGraw Hill Publishing Co.

Webresources :

https://onlinecourses.nptel.ac.in/noc20_hs45/preview

Course Outcomes

On completion of the course, students would

CO1	Recognize the importance of assessments in the field	K1,K2
CO2	Understand the psychometric properties of the tests.	K2,K4
CO3	Explore the various existing assessments and understand their purpose.	K2,K3,K4
CO4	Identify and apply their knowledge to evaluate the scores on assessments	K4,K5,K6
CO5	Develop skills to write clinical reports to clients	K4,K5,K6

Mapping Course Outcome vs Programme Outcomes

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S(3)	S(3)	S(3)	L(1)	L(1)	S(3)	S(3)	M(2)	M(2)	L(1)
CO2	S(3)	S(3)	S(3)	M(2)	L(1)	S(3)	S(3)	S(3)	M(2)	L(1)
CO3	S(3)	S(3)	S(3)	L(1)	L(1)	M(2)	M(2)	M(2)	M(2)	M(2)
CO4	S(3)	S(3)	S(3)	S(3)	S(3)	M(2)	M(2)	S(3)	S(3)	M(2)
CO5	S(3)	S(3)	S(3)	S(3)	S(3)	S(3)	S(3)	M(2)	M(2)	S(3)
W.Av	3	3	3	2	1.8	2.6	2.6	2.4	2.2	1.8

Mapping Course Outcome Vs Programme Specific Outcomes

CO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S(3)	L(1)	L(1)	S(3)	M(2)
CO2	S(3)	M(2)	S(3)	S(3)	S(3)
CO3	S(3)	M(2)	M(2)	M(2)	M(2)
CO4	S(3)	S(3)	S(3)	S(3)	S(3)
CO5	S(3)	S(3)	S(3)	S(3)	S(3)
W.Av	3	2.2	2.4	2.8	2.6

I - SEMESTER

Course Code	97014	Internship	I	Credits: 5	Hours / week: 10
Objectives	<ol style="list-style-type: none"> 1. To study and understand the working process of an agency 2. To gain professional intervention skills and program/ process in implementation skills 3. To develop skills in documentation 4. To develop professional acumen 5. To practise the professional skills that is learned via theory 				
Guidelines	<p>Students are placed in an internship setting for their practice based exposure of diploma degree</p> <p>The CA marks are awarded by the supervisor out of 25 marks for the quality, regularity, initiatives, leadership and participation. At the end of the semester Viva Voce is conducted by an external examiner and marks are awarded out of 75.</p>				

Course Outcomes :

On successful completion of the course, Students would have

CO1	Examined and Understood the field realities	K2, K4
CO2	Analysed the scope for the practice	K3, K4
CO3	Developed the necessary competence to practice	K3, K4, K6
CO4	Developed professional network	K3, K6
CO5	Becomes more compassionate and confident in working with people.	K4, K5

Mapping Course Outcome vs Programme Outcomes

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S(3)	S(3)	S(3)	L(1)	L(1)	S(3)	S(3)	M(2)	M(2)	L(1)
CO2	S(3)	S(3)	M(2)	L(1)	L(1)	S(3)	S(3)	S(3)	M(2)	M(2)
CO3	S(3)	S(3)	S(3)	S(3)	S(3)	S(3)	S(3)	M(2)	M(2)	S(3)
CO4	L(1)	L(1)	M(2)	M(2)	S(3)	S(3)	S(3)	M(2)	M(2)	S(3)
CO5	L(1)	L(1)	M(2)	M(2)	M(2)	S(3)	S(3)	S(3)	S(3)	M(2)
W.Av	2.2	2.2	2.4	1.8	2	3	3	2.4	2.2	2.2

Mapping Course Outcome Vs Programme Specific Outcomes

CO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S(3)	L(1)	L(1)	S(3)	M(2)
CO2	S(3)	M(2)	M(2)	S(3)	S(3)
CO3	S(3)	S(3)	S(3)	M(2)	M(2)
CO4	L(1)	S(3)	M(2)	M(2)	M(2)
CO5	M(2)	M(2)	S(3)	S(3)	S(3)
W.Av	2.4	2.2	2.2	2.6	2.4

II- SEMESTER

CourseCode 97021		Fundamentals of Counselling	T	Credits:4	Hours/Week: 4
Objectives	<ul style="list-style-type: none"> ➤ To understand the importance of Counselling. ➤ To develop the necessary competence to practice Counselling. ➤ To gain competence to administer psychological tests and interview. ➤ To understand the importance of the therapeutic relationship ➤ To legal educate the ethical considerations in counselling 				
Unit-I	Understanding human behaviour: Concept of behaviour, Assumptions about behaviour, Connection between thoughts, Feelings and behaviour, Drivers of behaviour, Functional and dysfunctional behaviours.				
Unit-II	Counselling: Definition of Counselling, Need for counselling, Objectives of counselling, Differences between advise and counselling, Assumptions of counselling, Counselling approaches-Directive, Nondirective and eclectic, Factors influencing the outcome of counselling.				
Unit-III	Therapeutic relationship: Importance of relationship, Relationship pyramid, Conditions that facilitate the therapeutic relationship -Genuineness, Unconditional positive regard and empathy.				
Unit-IV	Counselling process: Pre helping phase, Exploration ,Understanding and Action phases, Responsibilities of Counsellor and Counsellee in each of these phases. Counselling responses- Understanding, Supportive, Probing, Interpretative and Evaluative responses.				
Unit-V	Basic counselling skills: Attending skill, Listening skill, Skill of empathy, Problem solving and decision making skill. Management of resistance, Attributes of an effective counsellor, Ethics in the practice of Counselling, Role of school counselor.				

References and Text Books:

- American Counselling Association(2009), The ACA Encyclopedia of Counselling, Alexandria, VA, USA.
- Carkhuff R. Robert(2008), The Art of Helping, Amherst, USA, Possibilities Publishing Inc.
- Egan Gerald(2010), The Skilled Helper, Belmont, USA, Brooks/Cole.
- Goss C. Malcom & Papadopoulos Linda(2001), Becoming a Therapist, New York, Brunner-Routledge.
- McLeod John(2003), An Introduction to Counselling, Berkshire, McGraw Hill, Open University Press

Web sources :

<https://www.caluniv.ac.in/academic/Education/Study/Techniques.pdf>
<http://www.britannica.com/topic/human-behavior>
<https://web.cortland.edu/andersmd/rogers/char-a.html>
<https://positivepsychology.com/counseling-process/>
<https://counsellingtutor.com/basic-counselling-skills/the-meaning-of-attending/>

Course Outcomes

On completion of the course, students would have

CO1	Understood the concepts behind human behavior and able to analyse the connection between thought, feeling and behaviour	K1, K2, K3
CO2	Understood counseling and analysed various approaches in counselling	K2, K4
CO3	Examined the therapeutic relationship and able to identify the factor that facilitate the relationship	K2, K4, K5
CO4	Reviewed the counseling process and align themselves with the responsibilities of the counsellor	K1, K2, K4
CO5	Equipped with competency to demonstrate the counselling skills in different settings.	K4, K5, K6

Mapping Course Outcome vs Programme Outcomes

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S(3)	S(3)	S(3)	M(2)	M(2)	M(2)	M(2)	M(2)	M(2)	M(2)
CO2	S(3)	S(3)	S(3)	L(1)	M(2)	M(2)	M(2)	S(3)	S(3)	L(1)
CO3	S(3)	S(3)	M(2)	M(2)	M(2)	S(3)	S(3)	M(2)	M(2)	S(3)
CO4	S(3)	S(3)	S(3)	S(3)	M(2)	M(2)	M(2)	M(2)	S(3)	S(3)
CO5	S(3)	S(3)	S(3)	S(3)	S(3)	S(3)	M(2)	M(2)	S(3)	S(3)
W.Av	3	3	2.8	2.2	2.2	2.4	2.2	2.2	2.6	2.4

Mapping Course Outcome Vs Programme Specific Outcomes

CO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S(3)	L(1)	M(2)	M(2)	L(1)
CO2	S(3)	M(2)	M(2)	M(2)	M(2)
CO3	S(3)	M(2)	M(2)	M(2)	M(2)
CO4	S(3)	M(2)	M(2)	M(2)	M(2)
CO5	S(3)	S(3)	S(3)	M(2)	M(2)
W.Av	3	2	2.2	2	1.8

II- SEMESTER

Course Code 97022	Behaviour Modification	T	Credits:4	Hours/ Week:4
Objectives	<ul style="list-style-type: none"> ➤ To understand the concept and importance of Behaviour Modification and explore functional behaviour analysis. ➤ To examine the function of reinforcement and punishment. ➤ To develop an understanding of the process followed in shaping and chaining. ➤ To explore and understand the various techniques and its application. ➤ To understand the salient features of DBT and its application. 			
Unit-I	Behavior-Meaning, definition, basic concepts of behavior. Behavior Modification- Definition and characteristics of behavior modification. Historical aspects. Areas of application. Introduction to functional behavioral analysis, Observing and Recording Behavior- Defining target behavior, logistics of recording, choosing a recording method, choosing a recording instrument, reactivity, graphing and measuring change.			
Unit-II	Reinforcement: Definition, Positive and Negative, Escape and avoidance, conditioned and unconditioned reinforcers, Schedules of reinforcement, Extinction- Definition, Spontaneous recovery, factors influencing extinction, Punishment- Definition, Positive and Negative Punishment, Differentiating Reinforcement and Punishment, Stimulus Control: Discrimination and Generalization, Respondent Conditioning.			
Unit-III	Shaping and its applications - How to use shaping, shaping of problem behaviors. Prompting and fading techniques. Types of prompts.. How to use prompting and transfer of stimulus control (for example in autism). Chaining. Examples of behavior chains, analyzing stimulus-response chains, task analysis, backward chaining, forward chaining, and total task presentation. Behavioral Skill Training- Components: Modeling, instructions, rehearsal, feedback.			
Unit-IV	Differential reinforcement of alternative behavior, differential reinforcement of other behavior - Differential reinforcement of low rates of responding Antecedent control procedures. Using antecedent control strategies. Using punishment. Time out, response cost.			
Unit-V	Token economy, practical considerations, implementing a token economy, applications of token economy, advantages and disadvantages of a token economy. Behavioral contract, components of a behavioral contract, Relaxation training, systematic desensitization, in vivo desensitization, Cognitive behavior modification, Introduction to third wave therapies – Dialectical behavior therapy, metacognitive therapy, implosive therapy, flooding, aversive counter conditioning–use of electric shock, covert sensitization.			

References and Text Books:

- Miltenberger, R.G. (2012). Behaviour modification: Principles and procedures. (5th ed.). Boston, MA: Wadsworth Cengage Learning.
- Masters, J.C., Burish, T.G., Hollon, S.D., & Rimm, D.C. (1987). Behaviour therapy: Techniques and empirical findings. (3rd ed.). New York, NY: Harcourt Brace Jovanovich College Publishers.
- Kanfer, F.H., & Saslow, G. (1965). Behavior analysis: An alternative to diagnostic classification. Archives of General Psychiatry, 12(6), 529-538.
- Simos, G. (2002). Cognitive behavior therapy: A guide for the practicing clinician (Vol 1) London, England: Brunner-Routledge.

Web Resources:

<https://www.ncbi.nlm.nih.gov/books/NBK459285/#:~:text=Behavior%20modification%20is%20a%20type,consequence%20that%20decreases%20the%20chance.>

COURSE OUTCOMES

On completion of the course, students will be able to

CO1	Understand the concept and importance of Behaviour Modification and explore functional behaviour analysis.	K2
CO2	Examine the function of reinforcement and punishment	K2, K3
CO3	Develop an understanding of the process followed in shaping and chaining.	K2, K3
CO4	Explore and understand the various techniques and its application.	K4
CO5	Understand the salient features of DBT and its application.	K2, K3

Mapping Course Outcome vs Programme Outcomes

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S(3)	S(3)	S(3)	L(1)	L(1)	S(3)	S(3)	M(2)	M(2)	M(2)
CO2	S(3)	S(3)	S(3)	M(2)	M(2)	M(2)	S(3)	S(3)	M(2)	M(2)
CO3	S(3)	S(3)	S(3)	M(2)	M(2)	S(3)	S(3)	M(2)	M(2)	M(2)
CO4	S(3)	S(3)	S(3)	M(2)	M(2)	M(2)	M(2)	S(3)	M(2)	M(2)
CO5	S(3)	S(3)	S(3)	M(2)	L(1)	S(3)	S(3)	M(2)	M(2)	M(2)
W.Av	3	3	3	1.8	1.6	2.6	2.8	2.4	2	2

Mapping Course Outcome Vs Programme Specific Outcomes

CO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S(3)	L(1)	M(2)	S(3)	S(3)
CO2	S(3)	S(3)	S(3)	S(3)	M(2)
CO3	S(3)	M(2)	M(2)	M(2)	M(2)
CO4	S(3)	L(1)	M(2)	M(2)	M(2)
CO5	S(3)	M(2)	M(2)	M(2)	M(2)
W.Av	3	1.8	2.2	2.4	2.2

II- SEMESTER

CourseCode 97023	Psychological Assessment II	P	Credits:5	Hours/Week: 10
Objectives	<ul style="list-style-type: none">➤ To develop the necessary competence to administer and interpret various psychological tools.➤ To gain insight regarding various psychological tools➤ To gain the understanding about the application of the tools.➤ To make use of appropriate psychological tools by analyzing the need.➤ To promote the importance of psychometry in diagnosis and classification of mental disorders			
	Psychological tests from the following areas (One from Each area) will be identified and students will be exposed to the administration of the selected tests. Practical Examination will be conducted by the Institute as per the Guidelines of the University. <ol style="list-style-type: none">1. Personality test2. Diagnostic assessment test3. Aptitude test			
References and Text Books Cronbach, L.J. (1972), Essentials of Psychological Testing, New Delhi, Prentice Hall. Udai Pareek, T. (2006), Hand book of Psychological and Social Instruments, New Delhi, Concept Publishing House. Woodworth R.S. and Schlosberg, (1981), Experimental Psychology, New Delhi, Tata McGraw Hill Publishing Co.				
Web sources : https://onlinecourses.nptel.ac.in/noc20_hs45/preview				

Course Outcomes

On completion of the course, students will be able to

CO1	Recognize the importance of assessments in the field	K1,K2
CO2	Understood the psychometric properties of the tests.	K2,K4
CO3	Explore the various existing assessments and understand their purpose.	K2,K3 ,K4
CO4	Identify and apply their knowledge to evaluate the scores on assessments	K4,K5 ,K6
CO5	Develop skills to write clinical reports to clients	K4,K5 ,K6

Mapping Course Outcome vs Programme Outcomes

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S(3)	S(3)	S(3)	M(2)	M(2)	S(3)	S(3)	M(2)	M(2)	L(1)
CO2	S(3)	S(3)	S(3)	M(2)	L(1)	S(3)	S(3)	S(3)	M(2)	M(2)
CO3	S(3)	S(3)	S(3)	L(1)	M(2)	M(2)	M(2)	M(2)	M(2)	M(2)
CO4	S(3)	S(3)	S(3)	S(3)	S(3)	S(3)	S(3)	S(3)	S(3)	M(2)
CO5	S(3)	S(3)	S(3)	S(3)	S(3)	S(3)	S(3)	M(2)	M(2)	S(3)
W. Av	3	3	3	2.2	2.2	2.8	2.8	2.4	2.2	2

Mapping Course Outcome Vs Programme Specific Outcomes

CO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S(3)	M(2)	L(1)	S(3)	M(2)
CO2	S(3)	M(2)	S(3)	S(3)	S(3)
CO3	S(3)	M(2)	M(2)	S(3)	S(3)
CO4	S(3)	S(3)	S(3)	S(3)	S(3)
CO5	S(3)	S(3)	S(3)	S(3)	S(3)
W.Av	3	2.4	2.4	3	2.8

II- SEMESTER

CourseCode 97024	Internship	I	Credits:5	Hours/Week: 10
Objectives	<ul style="list-style-type: none"> ➤ To study and understand the working of an agency ➤ To gain professional intervention skills and program / process in implementation skills ➤ To develop skills in documentation ➤ To develop personal and professional self ➤ To practice skills that are learned via theory so far. 			
Guidelines	Students are placed in an internship setting for their practice based exposure of diploma degree. The CA marks are awarded by the supervisor out of 25 marks for equality, regularity, initiatives, leadership and participation. At the end of the semester Viva Voce is conducted by an external examiner and marks are awarded out of 75.			

Course Outcomes

On completion of the course, students would have

CO1	Understood the field realities	K2, K4
CO2	Understood the scope for the practice	K3, K4
CO3	Developed the necessary competence to practice	K3,K4,K6
CO4	Developed professional network	K3, K6
CO5	Becomes more compassionate and confident in working with people.	K4,K5,K6

Mapping Course Outcome vs Programme Outcomes

CO	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PO10
CO1	S(3)	S(3)	S(3)	L(1)	L(1)	S(3)	S(3)	M(2)	M(2)	M(2)
CO2	S(3)	S(3)	M(2)	M(2)	M(1)	S(3)	S(3)	S(3)	M(2)	M(2)
CO3	S(3)	S(3)	S(3)	S(3)	S(3)	S(3)	S(3)	M(2)	M(2)	S(3)
CO4	M(2)	M(2)	M(2)	M(2)	S(3)	S(3)	S(3)	M(2)	M(2)	S(3)
CO5	M(2)	M(2)	M(2)	M(2)	M(2)	S(3)	S(3)	S(3)	S(3)	M(2)
W.Av	2.6	2.6	2	2	2	3	3	2.4	2.2	2.4

Mapping Course Outcome Vs Programme Specific Outcomes

CO	PSO1	PSO2	PSO3	PSO4	PSO5
CO1	S(3)	M(2)	M(2)	S(3)	M(2)
CO2	S(3)	M(2)	M(2)	S(3)	S(3)
CO3	S(3)	S(3)	S(3)	M(2)	M(2)
CO4	M(2)	S(3)	M(2)	M(2)	M(2)
CO5	M(2)	M(2)	S(3)	S(3)	S(3)
W.Av	2.6	2.4	2.4	2.6	2.4

PG Diploma Programmes

19.1 Passing minimum

- A candidate shall be declared to have passed each course if he/she secures not less than 40% marks in the End Semester Examinations and 40% marks in the Internal Assessment and not less than 50% in the aggregate, taking Continuous Assessment and End Semester Examinations marks together.
- The candidates not obtain 40% in the Internal Assessment are permitted to improve their Internal Assessment marks in the subsequent semesters (2 chances will be given) by writing the CIA tests and by submitting assignments.
- Candidates, who have secured the pass marks in the End-Semester Examination and in the CIA but failed to secure the aggregate minimum pass mark (E.S.E + C I.A), are permitted to improve their Internal Assessment mark in the following semester and/or in University examinations.
- A candidate shall be declared to have passed the Project/Dissertation/Internship if he/she gets not less than 40% in the End Semester Examinations and 40% marks in the Internal Assessment and not less than 50% in the aggregate in each of the Project/Dissertation/Internship Report and Viva-Voce.
- A candidate who gets less than 50% in the Project/Dissertation/Internship Report must resubmit the thesis. Such candidates need to take again the Viva-Voce on the resubmitted Project report.

19.2 Grading

The following table gives the marks, Grade points, Letter Grades, and classifications meant to indicate the overall academic performance of the candidate.

Conversion of Marks to Grade Points and Letter Grade (Performance in Paper/ Course)

RANGE OF MARKS	GRADE POINTS	LETTER GRADE	DESCRIPTION
90 - 100	9.0 – 10.0	O	Outstanding
80 - 89	8.0 – 8.9	D+	Excellent
75 - 79	7.5 – 7.9	D	Distinction
70 - 74	7.0 – 7.4	A+	Very Good
60 - 69	6.0 – 6.9	A	Good
50 - 59	5.0 – 5.9	B	Average
00 - 49	0.0	U	Re-appear
ABSENT	0.0	AAA	ABSENT

- a) Successful candidates passing the examinations and earning a GPA between 9.0 and 10.0 and marks from 90 – 100 shall be declared to have Outstanding (O).
- b) Successful candidates passing the examinations and earning a GPA between 8.0 and 8.9 and marks from 80 - 89 shall be declared to have Excellent (D+).
- c) Successful candidates passing the examinations and earning a GPA between 7.5 – 7.9 and marks from 75 - 79 shall be declared to have Distinction (D).
- d) Successful candidates passing the examinations and earning a GPA between 7.0 – 7.4 and marks from 70 - 74 shall be declared to have Very Good (A+).
- e) Successful candidates passing the examinations and earning a GPA between 6.0 – 6.9 and marks from 60 - 69 shall be declared to have Good (A).
- f) Successful candidates passing the examinations and earning a GPA between 5.0 – 5.9 and marks from 50 - 59 shall be declared to have an Average (B).
- g) Candidates earning a GPA between 0.0 and marks from 00 - 49 shall be declared to have Re-appear (U).
- h) Absence from an examination shall not be taken as an attempt.

From the second semester onwards the total performance in a semester and continuous performance starting from the first semester are indicated respectively as Grade Point Average (GPA) and Cumulative Grade Point Average (CGPA). These two are calculated by the following formulate

$$\text{GRADE POINT AVERAGE (GPA)} = \frac{\sum_i C_i G_i}{\sum_i C_i}$$

$$\text{GPA} = \frac{\text{Sum of the multiplication of Grade Points by the credits of the courses}}{\text{Sum of the credits of the courses in a Semester}}$$

19.3 Classification of the final result

CGPA	Grade	Classification of Final Result
9.5 – 10.0 9.0 and above but below 9.5	O+ O	First Class – Exemplary*
8.5 and above but below 9.0 8.0 and above but below 8.5 7.5 and above but below 8.0	D++ D+ D	First Class with Distinction*
7.0 and above but below 7.5 6.5 and above but below 7.0 6.0 and above but below 6.5	A++ A+ A	First Class
5.5 and above but below 6.0 5.0 and above but below 5.5	B+ B	Second Class
0.0 and above but below 5.0	U	Re-appear

The final result of the candidate shall be based only on the CGPA earned by the candidate.

- a) Successful candidates passing the examinations and earning a CGPA between 9.5 and 10.0 shall be given Letter Grade (O+), and those who earned a CGPA between 9.0 and 9.4 shall be given Letter Grade (O) and declared to have First Class –Exemplary*.
- b) Successful candidates passing the examinations and earning a CGPA between 7.5 and 7.9 shall be given Letter Grade (D), those who earned a CGPA between 8.0 and 8.4 shall be given Letter Grade (D+), those who earned a CGPA between 8.5 and 8.9 shall be given Letter Grade (D++) and declared to have First Class with Distinction*.
- c) Successful candidates passing the examinations and earning a CGPA between 6.0 and 6.4 shall be given Letter Grade (A), those who earned a CGPA between 6.5 and 6.9 shall be given Letter Grade (A+), those who earned a CGPA between 7.0 and 7.4 shall be given Letter Grade (A++) and declared to have First Class.
- d) Successful candidates passing the examinations and earning a CGPA between 5.0 and 5.4 shall be given a Letter Grade (B), and those who earned a CGPA between 5.5 and 5.9 shall be given a Letter Grade (B+) and declared to have passed in Second Class.
- i) Candidates who earned a CGPA between 0.0 and 4.9 shall be given Letter Grade (U) and declared to have Re-appear.

e) Absence from an examination shall not be taken as an attempt.

CUMULATIVE GRADE POINT AVERAGE (CGPA) = $\frac{\sum_n \sum_i C_{ni} G_{ni}}{\sum_n \sum_i C_{ni}}$

CGPA = Sum of the multiplication of Grade Points by the credits of the entire Programme

Sum of the credits of the courses for the entire Programme

Sum of Grade Points X credits of the entire Programme

Where 'Ci' is the Credit earned for Course i in any semester; 'Gi' is the Grade Point obtained by the student for Course i and 'n' refers to the semester in which such courses were credited.

CGPA (Cumulative Grade Point Average) = Average Grade Point of all the Courses passed starting from the first semester to the current semester.

Note: * The candidates who have passed in the first appearance and within the prescribed Semesters of the PG Programme are alone eligible for this classification.